

AGREEMENT

TO PERMIT REPRODUCTION AND TO GRANT A ONE-TIME RIGHT OF REPRODUCTION

Reference number: _____

The City of Prague, Prague City Hall, Department of the Archives of the City of Prague at Prague 4, Archivní 6, represented by the Director, Doc. PhDr. Václav Ledvinka, CSc. (hereinafter referred to as the "AMP"), and the applicant: _____

Name of institution -
Company (hereinafter
referred to as the "Applicant"):

Representative's name,
address, ID card, telephone:

Photographer:

have agreed as follows:

A. AMP permits the reproduction of the archive documents referred to herein and grants a one-time right of reproduction to publish these for the following agreed purpose:

B. The Applicant undertakes to:

1. use the below listed archive documents on a one-time basis only for the agreed purpose (see clause A.);
2. apply again for the AMP's prior consent and determination of conditions of use if it intends to use the archive documents again for publication, exhibition, commercial or other purposes (a new agreement has to be made);
3. acknowledge the AMP to be the owner of the archive documents and reproduction rights pertaining thereto in any instance of publishing the reproductions;
4. pay the fee for the consent to grant a one-time right of reproduction for publishing the below listed archive documents in the agreed amount of
 - 1500,- CZK published up to 600 copies,
 - 3000,- CZK published more than 600 copies;
 - exempt from fees
5. pay also the cost price for reproductions as per the AMP tariff if the reproductions are made by an AMP photographer;
6. deliver all of the negatives, slides, CDs, DVDs, VHSs etc. made and 1 piece of the positive print of each reproduction to the AMP free of charge no later than within 3 months. Expected date of delivery: _____
7. if the reproductions of the archive documents are used in a printed material, CDs, DVDs, VHSs etc. provide the AMP with 1 copy thereof free of charge for documentation purposes.
8. Should the reproductions of the archive documents be used and published without the AMP's consent or used for other purposes than the one agreed herein, the Applicant agrees that the AMP will claim from the Applicant (photographer) additional payment of the fee for the consent to reproduction increased by a penalty surcharge of 100%.

C. List of selected archive documents:

Collection: _____

Class mark / ref. _____

number: _____

Total: _____ pieces of black and white reproductions

_____ pieces of colour reproductions

In Prague on: _____

Applicant's (representative's) signature

Doc. PhDr. Václav Ledvinka CSc.
Director, Archives of the City of Prague